

Request for Proposals

Enhancing School Capacity to Address Youth Violence (ESCAVY) Site Support and Subject Matter Expertise

Issued: September 26, 2024

****Proposals are due no later than December 31, at 5:00PM (EST.).***

BACKGROUND

LISC Safety & Justice provides training and technical assistance (TTA) on community-based crime reduction efforts around the country. This includes TTA activities associated with an award from the U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP) under the [Enhancing School Capacity to Address Youth Violence](#) program. The ESCAYV program supports targeted efforts to address youth violence through implementing evidence-based prevention and intervention efforts in a school-based setting (K – 12th grade only). The goals of the program are to: (1) reduce the incidence of school violence through improved school safety and climate and (2) prevent youth violence, delinquency, and victimization in the targeted community.

PROJECT SCOPE OF WORK

LISC seeks a range of consultants or organizations to engage ESCAYV grantees by acting as a co-TTA Lead along with LISC (Scope A), and as subject matter experts (Scope B) to provide technical expertise and engage with individual sites experiencing challenges within the consultants field of expertise. Specific tasks and expectations are listed below.

Scope A

TTA Lead services, including, but not limited to:

- a) Serve as the main TTA point of contact for up to 35 grantee sites
- b) Host regular, at least monthly, check-in calls/conversations with each grantee site
- c) Ongoing assessment of TTA needs
- d) Provide TTA support
- e) Up to 1 site visit per year for grantee sites
- f) Develop TTA products or services including webinars, presentations, knowledge sharing documents, blog posts, briefs or white papers
- g) Conference participation and presentation
- h) Ongoing project collaboration and support with LISC and OJJDP, including reoccurring project management calls
- i) Regular project and activity reporting

Scope B

Subject Matter Expertise services, including, but not limited to:

- a) Provide individual and collective technical assistance to grantee sites
- b) TTA site visits to respond to individual site needs
- c) Develop TTA products or services including webinars, presentations, knowledge sharing documents, briefs or white papers
- d) Conference participation and presentation
- e) Provide assistance to LISC and OJJDP for project programming and administration
- f) Regular project and activity reporting

SELECTION CRITERIA

LISC shall enter into contracts only with responsible contractors who possess the ability to perform the tasks outlined in this RFP. The applicant should show experience successfully contributing to similar projects and clear relevant subject matter expertise. LISC will also consider in each selection of a consultant evidence of whether consultant has been designated by a local or state government as a small, minority, or woman-owned business.

How to Apply

Please submit the following to LISC Safety & Justice at: safety@lisc.org

- 1) A summary of recent and relevant projects and relevant academic expertise including experience working with underserved or underrepresented communities
- 2) Proposed budget for **BOTH** scopes of work.
 - a. Scope A budget should propose annual fee(s) for three years of work reflective of the tasks listed under the Project Scope of Work and a projected travel budget for up to three (3) conferences in the continental United States. Budget each trip for up to 3-days, 2-nights. The total budget request should not exceed \$350,000.
 - b. Scope B budget should propose annual fee(s) for three years of work reflective of the tasks listed under the Project Scope of Work and a projected travel budget for up to three (3) conferences in the continental United States. Budget each trip for up to 3-days, 2-nights. The total budget request should not exceed \$80,000.

Respondent can indicate a preference for Scope A or Scope B but **must provide budgets for both scopes** (i.e. Scope A & B).

- 3) Resumes and/or description of qualifications/background of key staff involved in deliverables
- 4) Names, phone numbers, and e-mail addresses of three professional or academic references